

THORNBOROUGH PARISH COUNCIL (TPC)

Minutes of the Parish Council Meeting

Monday 15 July 2019 at 7.00pm

Present: Cllrs Steve Tribe (Chair); Emily Cooke (items 1 – 11); Ray Goodger; Estelle Graham (items 1 – 12); Carol Laurence; Charlotte Moore; Mary Taylor; AVDC Cllr Billy Stanier.

In Attendance: Alison Robinson (Clerk) and 10 members of the public.

1 Apologies

Warren Whyte, Buckinghamshire County Council.

2 Public Participation Session

Vale of Aylesbury Local Plan

2.1 In response to a question from a member of the public, the Chair confirmed TPC would continue to keep up to date with VALP. The consultation would be discussed and responded to when available.

Buckinghamshire Council

2.2 The Chair confirmed TPC would participate in forthcoming workshops and discussions about the new unitary authority.

3 Declaration of Interest in Items on the Agenda

3.1 Cllr Taylor, as Chair of the Thornborough and Coombs Woodland Enterprise Trust, declared an interest under the relevant section of agenda item 8 (minute 9).

4 Minutes of the Previous Meeting

4.1 The minutes of the meeting on 17 June 2019 were **approved** and signed by the Chair as an accurate record.

5 VE Day 75th Anniversary Friday 8 May 2020

5.1 TPC **resolved** to approve the appointment of a small committee, including Cllrs Moore and Goodger, to arrange the celebrations on its behalf.

6 Thornborough Infant School

6.1 The Chair of Governors and the Governor leading on the building proposals provided TPC with a general update about the proposed application for combined school status; the forthcoming consultation and anticipated timescales for the project.

Action: Cllr Stanier undertook to establish whether BCC and/or AVDC would be responsible for dealing with the required application for planning permission.

7 TPC Website (item rescheduled from later in agenda)

7.1 The Chair explained the item had been added to the agenda because he was keen for individual Councillors to take responsibility for the various sections of the TPC website. TPC then received a presentation from a member of the public who wished to offer his professional services to build and maintain a new website.

7.2 As there was no funding available to rebuild the website it was not possible for it to be progressed. The proposal for individual Councillors to take responsibility for the various sections of the TPC website would be revisited at the next meeting.

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8 Planning

8.1 Cllr Taylor asked what had happened to the proposal for Thornborough to be part of the Buckingham plan.

Action: Clerk to follow up and report back to the next meeting.

8.2 Cllr Stanier commented that developing a neighbourhood plan would involve the village in considerable work. He mentioned how Nash was in the process of developing a neighbourhood plan and suggested TPC would benefit from learning more about the approach it had adopted. The Chair said there were two people interested in participating, one of whom was a planner.

8.3 Planning Application Consultation 19/02470/COUAR was discussed and TPC **resolved** not to comment.

8.4 Cllr Stanier drew attention to the positive outcome of appeal 19/00012/REF - Coombs Farm, Padbury Road. The Chair confirmed TPC had supported the application which would include S106 funding.

9 Environment

Sports Field and Pavilion

9.1 The new cricket equipment had now been installed and invitations to the formal opening ceremony were being issued.

9.2 Quotes were currently being sought to undertake the work required by the fire risk assessment report completed for the pre-school in October 2018.

Action: The Chair and Cllr Goodger to obtain and present the required quotes for consideration at the next meeting.

9.3 Discussion was deferred to the next meeting about the working group, comprising Cllrs Cooke, Goodger and Taylor, and representatives of the Sir Harry Moore Sports Field and Pavilion Trust, the Pre-School and Cricket Club, to investigate the planning implications and funding sources for a disabled toilet and adequate changing facilities.

Allotments

9.4 The Chair reported plots 9 and 10 had now been rotavated. He explained the work undertaken by Village Pest Control and ACME Pest Control. He said plots 9 and 10 were now vacant. TPC **resolved** to let one of the vacant plots to the villager who had applied for an allotment.

Thornborough and Coombs Woodlands

9.5 Cllr Taylor said the assignment of the lease to the Woodland Trust should finally be completed shortly.

Playground

9.6 Cllr Laurence reported the Fundraising Group would provide £300 towards the new fencing. Cllr Cooke undertook to obtain two further quotes for metal looped fencing.

Action: Clerk to investigate whether the replacement of the playground fence was eligible for LAF funding.

9.7 The new playground sign would be erected when the fence was replaced.

9.8 It was reported that weeds were starting to come through the playground matting. Cllr Taylor said the terms of the grant required the playground to be maintained.

9.9 There was a lengthy discussion about the bin outside of the playground.

Action: Clerk to investigate whether AVDC would empty a bigger bin with a lid.

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10 Neighbourhood Watch

- 10.1 The Chair reported the former Chair of the Thames Valley Neighbourhood Watch Scheme had attended the meeting on 2 July at 7pm. He said he had taken on the role of co-ordinator because there had been a lack of volunteers willing to do so. His aim was to refresh the signs and obtain stickers for residents to place in their windows.

11 The Unspent Local Area Forum (LAF) Funding

- 11.1 TPC discussed suitable projects for submission to LAF for the £3,500 unspent funding for the Coombes traffic calming gates. The following suggestions were put forward:

- The replacement playground fence
- New street lighting
- Warning signs for the school and the playground.

Action: further suggestions to be sent to the Clerk.

12 Road and Drainage Issues

Replacement of Thornborough Ford Foot Bridge and Rail Fence

- 12.1 The work would be carried out on 18th and 19th July between 8am and 5pm on a day-time only road closure.

Gates at Coombs

- 12.2 The Chair reported the traffic calming gates had now been installed. Initial indications suggested they were having a positive effect.

Increased Traffic

- 12.3 The police no longer had the required resources to monitor traffic speed. Instead villages were encouraged to work together to purchase a Speedwatch kit. The installation of traffic calming gates at all entrances to the village was suggested for further discussion at the next meeting.

Action: Clerk to find out about the speed monitoring undertaken by Little Horwood and Great Horwood.

Street Lighting

- 12.4 The Councillors would walk round at the start of the next meeting to identify potential locations for a new light taking appropriate account of the electricity network diagram which had been circulated.

Potholes

- 12.5 The responses from Paul Foot, local area technician, and BCC Cllr Whyte to the Thornhill potholes were discussed. It was stressed that the issue had been reported to 'Fix My Street' many times to no avail.

Action: Clerk to revert to Cllr Whyte.

Dead Cherry Tree

- 12.6 Cllr Goodger confirmed the tree was not dangerous and the matter could again be deferred to the next meeting.

Pavements from Chestnut Cottage to Nash End Farm

- 12.7 The Clerk had reported the pavements between Chestnut Cottages and Nash End Farm following a complaint from a parishioner.

Action: Clerk to follow up if no response received from Paul Foot.

13 Financial Matters

2018/9 Internal Audit

- 13.1 Overall conclusion: TPC has maintained adequate and effective internal control arrangements.

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13.2 Recommendations:

- Cheque stubs should be initialled by the Councillors signing the cheques.
- The Clerk should review the payments identified where VAT had been incurred but not reclaimed, with detail added to the next return.
- The Clerk should adjust the next reclaim reversing the over claimed £350.

Bank Signatories

13.3 The change of signatories was in progress.

On-line Banking

13.4 The change of signatories had to be completed before the move to on-line banking could be progressed.

Bank Reconciliation – June 2019

13.5 To follow.

Payments Authorised

13.6 The following payments were authorised at the meeting:

Payee	Chq	Amount
Village Pest Control	001008	£180.00
Acme Pest Control	00109	£73.00
Auditing Solutions	001010	£408.00
Charles Moody (Coombes Gates)	001011	£714.49
Temporary Clerk (June Salary)	001012	£295.56
Clerk (June Salary)	001013	£466.84
HMRC (June PAYE)	001014	£190.40
Clerk (Expenses)	001015	£110.13
E.ON (Street Lighting June)	001016	£31.83
Wave (Water)	001017	£178.44
R G Goodger (Pavilion Toilet)	001018	£65.70
Nick Percival (2018/9 Postage and Correction of Payment Errors)	001019	£80.56

Action: Clerk to take matters forward as detailed above.

14 Any Other Business

14.1 The following issues were raised:

- The appearance of a large pothole near the allotments.
- The proposed erection of an electricity pole in Bridge Street.

15 Date of Next Meeting

15.1 Monday 19 August 2019 at 7pm in the village hall.

Meeting closed at: 8.35 pm

Chair's signature:

Date: