

THORNBOROUGH PARISH COUNCIL

MINUTES of a general MEETING Monday 15 April 2019 at 7.00p.m.

Present: Cllrs Melanie Staff (Chair), Steve Tribe, Ray Goodger, Mary Taylor, Estelle Graham, Charlotte Moore Deborah Hosein,

DC Sir Billy Stanier,

Clerk; Ruth Millard

Public– 1

17/19 Apologies for absence; CC Warren Whyte County

18/19 Public Participation Session

Members of the public may raise subjects that they wish to bring to the attention of the parish council. Decisions cannot be made at this meeting on items not on the agenda. The time will be restricted to ten minutes maximum unless the parish council decides otherwise. None raised at this time.

19/19 Declaration of Interest: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Thornborough Parish Council Code of Conduct for Members and by the Localism Act 2011. No interests were raised.

20/19 Approval of Minutes; Members agreed and the Chair signed the minutes, of a general meeting held on Monday 18 March 2019 & an extraordinary meeting held on Monday 1 April 2019 of Thornborough Parish Council, as an accurate record.

21/19 Planning:

- i. **19/01197/COUAR** | Land Rear of High Street Thornborough | Determination as to whether prior approval is required in respect of transport & highways impact, noise contamination risk, flooding and locational considerations for the conversion of an agricultural building into residential use (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b))
Members discussed the application and decided that it was a repeat of 17/02481/APP and its objections are still relevant. The Council **RESOLVED** it would submit a comment that it Opposes the application for the same reasons as previously stated. **Action; Clerk to source the previous comments for 17/02481 and resubmit them for 19/01197/APP**
- ii. **19/01171/APP** | Thornborough Mill, Mill Lane Thornborough MK18 2ED | Variation of Conditions 2 & 3 of planning application 18/00543/ALB for the approved timber joinery double doors to the first-floor south gable doors to be amended to metal framed doors
Members discussed the application. The Council **RESOLVED** it would submit a comment that it has No Objection to 19/01171/APP
- iii. **19/01286/APP** | Thornborough Manor High Street Thornborough MK18 2DQ | Single storey timber outbuilding for use as a pool room
Members discussed the application. The Council **RESOLVED** it would submit a comment that it has No Objection to 19/01286/APP
- iv. **19/01303/APP** | Colmar Grange High Street Thornborough MK18 2DF | Addition of a second floor, internal reconfigurations and external refurbishment.
Members discussed the application. The Council **RESOLVED** it would submit a comment that it Supports 19/01303/APP because the alterations improve the property and makes it an asset to the surrounding area.
- v. **19/01372/APP** | Coombs Farm Padbury Road Thornborough MK18 2EB | Conversion of Agricultural Building to No.3 residential units.
Members discussed the application, highlighting that apart from the terrace overlooking and spoiling the amenity of the neighbouring property it would support this development as it was in keeping with the other properties in the area and it would revive the site which is derelict and untidy. The Council **RESOLVED** it would submit a comment that it Supports 19/01372/APP for the reasons above and highlight that the terrace, if allowed, would harm the neighbour's amenities by overlooking their property.

22/19 Environment;

1. **Sports Field and Pavilion,** Updates regarding;
 - i. **Thornborough CC fundraising plans;** ST gave a resume of the situation to date; the club has secured £2000.00 from Tesco green bags scheme which has been banked, and £9000.00 through Vale of Housing Trust which needs the award agreement signing to release the funds. ST went on to explain that Thornborough CC were keen to donate the funds to the TPC. It was

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- resolved that TPC would take over the total project and ownership of the new assets. After forwarding the total project cost to SE the TPC will be sent an award agreement to sign. It was also resolved that on receipt of the award agreement from SE, TPC would place orders to enable the project to start. Upon presentation of invoices from TPC, SE will transfer the funds.
- ii. Pavilion upgrades & iii. Fire Inspection issues; Members noted that TPC has one quote for the Electrical work needed to upgrade the Pavilion, 2 more are required. **Action;** the Clerk will contact two more electricians and request quotes.
 - iii. **Rent review;** to discuss action points for Sports Field; the Clerk had queried why the Cricket Club was paying to hire the entire field for the whole year when they only use the field from April to September inclusive. Members said that historically the Cricket Club cut the whole of the field as well maintaining the cricket square to be able to use it. This change a few years ago when the Cricket Club couldn't afford the expense of cutting the entire field. Therefore, the Cricket Club and the Parish Council came to an agreement that the Parish Council, whose responsibility it is to maintain the field, engaged a contractor to cut the field and the Cricket Club would pay to hire the field for the entire year. The field is used regularly by the residents as a green space and the Parish Council hires it out throughout the year when the Cricket Club isn't using it. The members agreed to a rent review with the Cricket Club to discuss the matter.
 - iv. For discussion; Thornton College have requested if they could have occasional use of the cricket square for "home games", 2.00pm – 4.00pm also use of pavilion for toilets etc. They have requested 4 midweek dates in May initially. Unfortunately, the pavilion will be in use by the pre-school. Members discussed the implications for the pre-school and agreed that RG & ST would set up a three-way meeting with representatives of the Pre-School, Cricket Club and themselves representing the Parish Council. They would report back at the next meeting.

2. Allotments;

- i. **licence to occupy;** The Parish Council have asked to see the most recent Pest Control Report that Bucks CC have commissioned. EG reported, that the agent for Bucks CC had sent an email, within the last couple of hours. Bucks CC have agreed to provide a licence, to include conditions that were discussed between EG, Carter Jonas, the neighbour and the allotment holder regarding the chickens on the allotments. The final Conditions need to be commented on by the neighbour and allotment holder and agreed by the Parish Council. The Chair said that the Council couldn't review the conditions at this meeting because the members had had too short a notice to review them. **Action:** to pass the conditions on to the neighbour and allotment holder for comment. To check the terms of the existing Licence agreement BCC/PC and PC/Allotment holder. This is a sensitive matter so a PC meeting will be closed to the public to discuss the conditions. Following on, to arrange a meeting with the allotment holders, to explain the change to the licence from Bucks CC. Clerk to contact Cartwrights to rotivate allotment 9 deep enough to destroy any rat runs.
- ii. **rent review;** to discuss action points for Allotments, the Clerk referred back to the resolution at the last meeting to implement a price increase for the allotment holders. She asked when this would actually take place, as with normal practice the allotment holders should have advanced notice of an increase and she had notice that the invoices were usually sent out in April. The members **RESOLVED** that the increase would be April 2020.
- iii. To note that an allotment holder is giving up her tenancy. Members noted that an allotment had become available

3. Thornborough & Coombs Woodlands registration;

The Parish Council are waiting for confirmation from Land Registry.

4. Playground, Updates on;

- i. Notice Board; to note the progress of purchase from signs@signline.net. No Update
- ii. Fence; Members discussed the quote for a length of metal traditional bow top fencing and **RESOLVED** to purchase a new metal fence in preference to having the length of wooden fence repaired. 2 Quotes were needed to install the fence. **Action;** the Clerk would get one of the quotes and a Councillor would ask her husband if he would quote.

5. Road and Drainage issues

- i. Current issues – parking in Back Street, this item is concluded and will be removed from the agenda.
- ii. Relevant Closures and Road works; Nash Road Thornborough 75m closed 30 April – 2 May 2019; one of the members queried how notices of closures & road work could be better conveyed to the residents as not everybody is on the internet.
- iii. Update re gates at Coombs; ST gave the quotes to purchase the gates and have them readjusted to the Clerk to order. **Action;** the Clerk would purchase the gates requesting that they are delivered to Huntingate Farm

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- a) To note invoices for payment and draw/sign cheques; noted
- b) To note receipts; noted
- c) To agree bank reconciliations for end of March 2019. Members **RESOLVED** the bank reconciliation for the end of March.

Bank Reconciliations – March 2019;

Current Account6813	31 March 2019	5415.45
Reserve Account6821	31 March 2019	12184.96
			17600.41

Including receipts

Credit No. 000158	Preschool, inv.TPS19R1	11 March 2019	666.66
Online payment	Cricket Club	18 March 2019	375.00

Less un-presented cheques totalling £81.89

Anglian Water, allotments	Small Holdings Allot. Act 1908, ss 23,26 & 42	000979	22.67
Anglian Water, sports ground	LG(misc prov)A 1976, s19	000980	59.22
			81.89

Payments for April 2019

Mrs E Julier, TPC Storage 01.04.2019	LGA 1972, s226	SO	15.00
Npower, 17.08.2018 – 30.09.2019	LG(misc prov)A 1976, s19	000982	68.02
Npower, 01.10.2019 – 31.12.2019	LG(misc prov)A 1976, s19	000984	140.78
E.on, street lighting, 2 April 2019	LGA 1972, Sched. 14 para 34	000984	32.89
Phillips Print,	LGA 1972, s142	000985	89.44
BALC, subscription 2019/20	LGA 1972, s143	000986	113.55
NBPPC, Membership fee 2019/20	LGA 1972, s137	000987	20.00
Npower, 01.01.2019 – 28.03.2019	LG(misc prov)A 1976, s19	000988	228.98
			708.66

- d) To RESOLVE the risk assessment for 2019/20. Defer to next meeting.
- e) Members confirmed Auditing Solutions Ltd as the Internal Auditor for 2019
- f) To note resolution from Npower Business Solutions to Parish Council complaint. MS reported that the Parish Council had been offered a £50 goodwill payment in the form of a credit to its account, to conclude the Parish Council's complaint. Members **RESOLVED** to accept the payment.
- g) Members discussed the grant application received from the Village Hall committee requesting £1000.00. To help towards the general upkeep of the hall. Members **RESOLVED** to give the Village hall Committee £1000.00

24/19 Correspondence and Communications;

19.03.2019 Changes coming to your local household recycling centres; noted
 04.04.2019 AVDC Emergency Community Planning; the Parish Council hasn't got a policy in place.

25/19 Annual Parish Meeting; 13 May 2019 to discuss ideas & plans for the open meeting, ST requested a budget to provide refreshments at the meeting. The Members **RESOLVED** a budget of £20.00

Action; the Clerk to put up notices for 7.00pm start in the Village Hall.

26/19 Councillors Open Forum; for members to bring items to go on the next agenda.

ST commented that as AVDC had put cost on taking non household waste to the tip, this could cause an increase in fly tipping which would be a cost to Bucks CC in collection and removal.

MS said that she was resigning as Chairman and from the Council to take effect immediately as she was going on holiday and would not be able to attend the May meeting.

Members thanked her for her time on the Parish Council and the work she had done for it.

27/19 Date of next TPC meeting: 20 May 2019 Annual Parish Council meeting

Chairman signature..... Date.....