

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 17th December 2018 at 7.00p.m.

Present: Cllr Melanie Staff (Chair), Cllr Steve Tribe, Cllr Charlotte Moore, Cllr Ray Goodger, Cllr Deborah Hosein, Maggie Beach (Clerk),

Public attending - 3

Item	Minute	Actions
1.	Apologies: Cllr Mary Taylor, Cllr Andy Spurr, AVDC Cllr Sir Billy Stanier, BCC Cllr Warren Whyte,	
2	Public Participation Session – A member of the public informed the Council that she thought that although the Clerk had uploaded pictures of the flooding in Back Street in response to <u>Ref 18/03988/PIP - Land At Brevitts Farm, Back Street, Thornborough, MK18 2DH - Permission in Principle - Redevelopment of the site to provide up to five dwellings - the issue of flooding has been ignored by the Internal Drainage Board.</u>	
3	Declaration of interest in items on the agenda – None	
4	Minutes of the meetings of 19th November and 3rd December 2018 – agreed	
8	GDPR Councillors now have individual TPC e-mail addresses. Agreed to use the following disclaimer at the bottom of outgoing e-mails: 'This email and any files and/or attachments transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender direct. You are not permitted to disclose the contents of this email or its attachments to any other person, nor make copies or transmit it to any other person without written consent. Thornborough Parish Council makes reasonable attempts to exclude any virus, or any other defect which might affect any computer or IT system, from this e-mail and any attachments but it is the responsibility of the recipient to ensure that they are virus free and Thornborough Parish Council accepts no liability for any loss or damage arising in any way from their receipt or use. All data related to this e-mail is stored only for the subsequent appropriate use by Thornborough Parish Council in fulfilling its duties.' There could be a data issue about publishing Thornborough News on the Thornborough Parish Council website. The Clerk will check.	Councillors to action Clerk to action
5	Review of Action Points Item 6 Planning – responses sent. Item 7 Publication Scheme – now on website Item 10 Playground Notice Wording – on agenda Item 11 Road and Drainage issues i. Current Issues – The Clerk has reported the pot-holes at Thornhill again. Item 12 LAF Funding for verge gates at Coombs Item 14 Finances: b) Budget 2019-20 and Precept setting • The Clerk has informed the editor of Thornborough News of Thornborough Parish Council's decision to increase the budget for Thornborough News to £800 per annum in the budget for 2019-20 to be given in total to the editor of Thornborough News which will now operate as a project	

	in relation to design and external appearance of the building (Class Q(b)). They are available to view.	
7	<p>Sports Field and Pavilion</p> <p>i. Thornborough CC plans – the cricket club may need planning permission for the replacement nets depending on what they are intending to put in place. Thornborough Parish Council are happy for the nets to be replaced and Thornborough CC should progress any planning application if necessary. As reported before, Thornborough CC are bidding for a grant of about £35,000 to cover the following:</p> <ol style="list-style-type: none"> 1. New double lane practice nets, professionally installed at £25,000. This will be quite a major project, including excavation etc. The nets will be installed these at the bottom left of the field (where existing old net is located). Before placing any contract Thornborough CC will consult with TPC. 2. Mobile sight screens 3. Wicket covers (again these will be mobile). <p>ii. Heating in Pavilion –this has been budgeted for in next financial year’s budgeting. The Clerk will get 3 quotes for the work that needs to be done. She will also check out any work that needs to be done as a result of the Fire Inspection. Smoke alarms have now been fitted.</p>	<p>Clerk to inform Thornborough CC of discussion outcomes</p> <p>Clerk to get 3 quotes</p>
9	<p>Bucks Home Choice Allocations Draft Policy Consultation – noted. This is relevant for Thornborough as it applies to the 5 affordable homes in Orchard Close. The Clerk will circulate for Councillors to respond to the consultation.</p>	<p>Clerk to circulate.</p>
10	<p>Playground Notice Wording</p> <p>i. The Clerk has circulated both quotes for consideration at this meeting. However in the absence of Cllr MT, agreed to leave the quote for the noticeboard until next meeting.</p> <p>ii. The Clerk has the quote for the fence for £1,463.00 plus VAT. This seems very expensive. Agreed Cllr RG will establish exactly what needs to be done and the Clerk will obtain further quotes.</p>	<p>Clerk to put on next agenda and action</p>
11	<p>Road and Drainage issues</p> <p>i. Current Issues –The Clerk has reported Thornhill pot-holes again.</p> <p>ii. Relevant Closures and roadworks - none.</p> <p>iii. The Clerk has received and circulated a Community Briefing newsletter on the River Great Ouse Pollution Incident about the current situation and next steps - Noted</p>	
12	<p>LAF Funding for verge gates at Coombs</p> <p>The Clerk as now received a reply about Thornborough Parish Council doing the work themselves. It is practicable under certain circumstances. Using Glasden gates would mean excavations as they come with posts attached that would have to be sunk into the verge which TfB would have to do. But if the gates were made to measure to be attached to the existing poles they could be done in house. Agreed that Cllr ST would measure the space and also ask Cllr AS if there were any appropriately sized gates at the Woodlands depot. As the gates will be on the verge TfB will have to come and manage traffic while the gates are being put in place for safety reasons. Doing the work in house will reduce costs from the cost of £8,620 plus VAT estimated by the LAF. TPC will still have to pay at least 50% of the cost.</p>	<p>Cllr ST to action</p>
13	<p>Unitary Meetings</p> <p>The Clerk has received and circulated various e-mails about the forthcoming Unitary Council to be set up for 2020. There will be meetings held across Buckinghamshire. The nearest to Thornborough will be on 4th April 2019 at Gawcott Village Hall.</p>	<p>Clerk to circulate date</p>
14	<p>Finances:</p> <p>a) Bank Reconciliations – November 2018.</p>	

	<p>Current Account: £19,531.03 Business Reserve Account: £2,177.43 Current liabilities: £2,298.51 Unbanked cash: £374.03 Receipts 2018-19: £21,430.17 Payments 2018-19: £20,532.72 Current Total: £19,783.98</p> <p>The Clerk reported that once again she had received a bill for over £1,600 for electricity at the Sports Pavilion and was having to sort this out.</p> <p>b) Payments:</p> <table border="0"> <tr> <td>Mrs Julier, - TPC storage</td> <td>£15.00</td> <td>Standing Order</td> </tr> <tr> <td>E-on (unmetered supplies)</td> <td>£25.78</td> <td>Cheque No 957</td> </tr> <tr> <td>AVDC dog waste services</td> <td>£318.89</td> <td>Cheque No 958</td> </tr> <tr> <td>Phillips Print</td> <td>£98.96</td> <td>Cheque No 959</td> </tr> <tr> <td>Wave - allotments</td> <td>£22.80</td> <td>Cheque No 960</td> </tr> <tr> <td>Wave – Sports Pavilion</td> <td>£59.35</td> <td>Cheque No 961</td> </tr> <tr> <td>Clerk’s Salary - December</td> <td>£395.87</td> <td>Cheque No 962</td> </tr> <tr> <td>HMRC - Clerk’s Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td>£99.00</td> <td>Cheque No 963</td> </tr> <tr> <td>Total</td> <td>£945.65</td> <td></td> </tr> </table> <p>c) Receipts Pre-school payments for Electricity Quarters 2, 3 and 4</p> <table border="0"> <tr> <td></td> <td>£374.03</td> </tr> <tr> <td>Total</td> <td>£374.03</td> </tr> </table>	Mrs Julier, - TPC storage	£15.00	Standing Order	E-on (unmetered supplies)	£25.78	Cheque No 957	AVDC dog waste services	£318.89	Cheque No 958	Phillips Print	£98.96	Cheque No 959	Wave - allotments	£22.80	Cheque No 960	Wave – Sports Pavilion	£59.35	Cheque No 961	Clerk’s Salary - December	£395.87	Cheque No 962	HMRC - Clerk’s Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)	£99.00	Cheque No 963	Total	£945.65			£374.03	Total	£374.03	<p>Clerk to raise cheques</p>
Mrs Julier, - TPC storage	£15.00	Standing Order																															
E-on (unmetered supplies)	£25.78	Cheque No 957																															
AVDC dog waste services	£318.89	Cheque No 958																															
Phillips Print	£98.96	Cheque No 959																															
Wave - allotments	£22.80	Cheque No 960																															
Wave – Sports Pavilion	£59.35	Cheque No 961																															
Clerk’s Salary - December	£395.87	Cheque No 962																															
HMRC - Clerk’s Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)	£99.00	Cheque No 963																															
Total	£945.65																																
	£374.03																																
Total	£374.03																																
<p>15</p>	<p>A.O.B., other correspondence and any other Councillors’ Issues.</p> <ul style="list-style-type: none"> i. Promoting winter safety and health ii. Waddesdon CE School: Second consultation on proposed changes to the school's admission arrangements from September 2020 iii. New, free Buckinghamshire Care Services Directory <p style="text-align: right;">All noted.</p> <ul style="list-style-type: none"> iv. Cllr CM reported another incidence of fly tipping on her land. If the rubbish is fly-tipped onto owned land Buckinghamshire County Council does not have a responsibility to remove it. v. Cllr MS informed Thornborough Parish Council that Cllr AS has resigned. It was agreed that he will be missed and Thornborough Parish Council thanks him for so many years of service to the parish. vi. Agreed that Cllr ST will take on the Vice Chair’s role and Cllr RG will take on the Riparian Officer’s role. vii. The Clerk has received a Fire Prevention Report for the Sports Pavilion. She will summarise the work the report says needs to be done and put fire prevention at the Sports Pavilion on the next agenda. 	<p>Clerk to put on next agenda</p>																															
<p>16</p>	<p>Closed item – decision concerning previously circulated evidence and vexatious status – published as a confidential minute</p>																																
<p>17</p>	<p>Date of next TPC meeting: 21st January 2019. The meeting closed at 9.10p.m.</p>																																