

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 9th April 2018 at 7.00p.m.

Present: Cllr Stuart Mitchell, (Chair), Cllr Ray Goodger, Cllr Mary Taylor, Cllr Deborah Hosein, Cllr Charlotte Moore, Cllr Andy Spurr, Cllr Melanie Staff

Public attending- 5

Item	Minute	Actions
1.	Apologies: BCC Cllr Warren Whyte, AVDC Cllr Sir Billy Stanier	
2	Public Participation Session – none	
3	Declaration of interest in items on the agenda – None	
4	Minutes of the meetings of 5th March 2018 - agreed	
5	<p>Review of Action Points</p> <p>Item 5 (9) Allotment Hedge – A price has been agreed, which will be split 50/50 with the neighbouring property owners. This is, however, waiting for better ground conditions.</p> <p>Item 8 - Parish Conference – Slides received and notes made by Richard Staff, who attended the meeting on behalf of the TPC, are to be circulated. Mr Staff also sent in an invoice for his petrol expenses, which needs to be actioned.</p> <p>Item 11 Contract for temporary agency staff – On agenda.</p> <p>Item 13 Silent Soldier – This now appears to be in abeyance.</p> <p>Item 16 AOB -</p> <p>Old lights - Cllr RG has the old lights replaced some time ago. Councillors agreed to look at the lights and consider uses and value.</p> <p>Councillor resignations – Only one councillor (SM) is now resigning. The vacancy needs to be advertised in accordance with the rules. Cllr SM will consult Maggie Beach re this.</p> <p>Lifebelt for pond – Cllr CM has some used lifebelts, but it was agreed that the TPC should purchase a new one. Cllr AS to investigate supply and cost.</p>	<p>Cllr MS to circulate notes.</p> <p>All Cllrs</p> <p>Cllr SM</p> <p>Cllr AS</p>
6	<p>Planning:</p> <p>i. <u>Ref. No: 18/00746/APP</u> – 2 Coomb Cottages, Padbury Road, Thornborough, MK18 2EB – Front and rear single storey extension and erection of detached garage – No comment.</p>	Cllr SM to ask MB to action
7	<p>Sports field and Pavilion – future plans</p> <p>Thornborough Cricket Club (TCC) explained they were struggling to save the teams, especially regarding junior players. There will be events held in the summer on Fridays by Allstars to encourage youngsters. The constitution has been amended to allow players from outside the village.</p> <p>Alterations to the pavilion were agreed, as follows:</p> <ul style="list-style-type: none"> • Signs to be fixed to the dressing rooms: <ul style="list-style-type: none"> ○ “HOME TEAM (mobile phones to be switched off) “ ○ “AWAY TEAM (mobile phones to be switched off) “ ○ “UMPIRE’S ROOM (and under 18’s) “ • Lock to go inside the Umpire’s Room (this is a maybe... perhaps a domestic bathroom locking handle type arrangement?) • Net curtains (or some kind of frosting) on the changing room windows • New noticeboard (to go above the storage heater by the doors to the field) • Move the Sir Henry Moore Sports Field plaque (to accommodate the above) 	

	<ul style="list-style-type: none"> - Suggested location is above the "back door" towards Back St • Door handle to be fixed (away team) • Box work around tank (tbd) <p>TCC will pay for the new noticeboard, and TPC will pay for all the other alterations, but all the work is to be actioned by TCC. Ideally at some future time some refurbishment of the showers should be undertaken, and a butler sink added in the men's toilet for the washing of non-food items (such as paint pots). The Preschool have agreed to use their own heaters in future, to avoid major replacement work.</p>	TCC																																													
8	<p>Thornborough Woodlands Land Registration TPC need to find a conveyancing solicitor to sort out the lease, once investigations have finished into the current position. Cllr AS and Cllr MT are to pursue this, in conjunction with Rupert Bursell, and then advise TPC what is needed to be done.</p>	Cllr AS and Cllr MT																																													
9	<p>Contract for temporary agency staff - decision required Agreed to be included if this offer doesn't require a financial commitment.</p>	Cllr SM to check with MB																																													
10	<p>Road and Drainage issues i. Current Issues – All the white lines that had been painted round the holes in Bridge Street have now been washed away.</p>																																														
11	<p>Annual meeting of the Parish This will be on 21st May 2018. Cllr SM is to invite all the usual people.</p>	Cllr SM																																													
12	<p>Allotments Proposed by Cllr SM, seconded by Cllr AS that TPC should renew the contract for the allotments with BCC. Agreed. Cllr SM will complete the appropriate form for this. Rent demands have gone out.</p>	Cllr SM																																													
13	<p>Finances: a) Bank Reconciliations – March 2018. Current Account £16,708.75 Business Reserve Account £2,176.88 Current liabilities: £278.20 Unbanked cash: £279.10 Receipts 2017-18: £88,284.77 Payments 2017-18: £97,358.11 Current Total: £18,885.63 The Clerk has received the VAT refund from HMRC for £12,930.72p. b) Payments:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Donation to Village Hall</td> <td style="width: 20%; text-align: right;">£1,000.00</td> <td style="width: 20%;">Cheque No 878</td> </tr> <tr> <td>Donation to St Mary the Virgin for Churchyard maintenance</td> <td style="text-align: right;">£1,000.00</td> <td>Cheque No 879</td> </tr> <tr> <td>Mrs Julier, - TPC storage</td> <td style="text-align: right;">£15.00</td> <td>Standing Order</td> </tr> <tr> <td>E-</td> <td></td> <td></td> </tr> <tr> <td>on (street lighting)</td> <td style="text-align: right;">£23.44</td> <td>Cheque No 888</td> </tr> <tr> <td>E-on (New street lights)</td> <td style="text-align: right;">£2916.00</td> <td>Cheque No 889</td> </tr> <tr> <td>Allotment rent</td> <td style="text-align: right;">£75.00</td> <td>Cheque No 890</td> </tr> <tr> <td>Anglian Water for Allotments</td> <td style="text-align: right;">£17.79</td> <td>Cheque No 891</td> </tr> <tr> <td>Anglian Water for Sports Pavilion</td> <td style="text-align: right;">£40.73</td> <td>Cheque No 892</td> </tr> <tr> <td>NBPPC membership</td> <td style="text-align: right;">£20.00</td> <td>Cheque No 893</td> </tr> <tr> <td>BMKALC Membership</td> <td style="text-align: right;">£115.42</td> <td>Cheque No 894</td> </tr> <tr> <td>Clerk's expenses to date</td> <td style="text-align: right;">£314.96</td> <td>Cheque No 895</td> </tr> <tr> <td>Rent for use of Clerk's house 2017-18</td> <td style="text-align: right;">£500.00</td> <td>Cheque No 896</td> </tr> <tr> <td>Reid for Payment Services</td> <td style="text-align: right;">£150.00</td> <td>Cheque No 897</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">£6,248.34</td> <td></td> </tr> </table> <p>c) Receipts: VAT refund from HMRC £12,930.72 2 Allotment rents £30.00</p>	Donation to Village Hall	£1,000.00	Cheque No 878	Donation to St Mary the Virgin for Churchyard maintenance	£1,000.00	Cheque No 879	Mrs Julier, - TPC storage	£15.00	Standing Order	E-			on (street lighting)	£23.44	Cheque No 888	E-on (New street lights)	£2916.00	Cheque No 889	Allotment rent	£75.00	Cheque No 890	Anglian Water for Allotments	£17.79	Cheque No 891	Anglian Water for Sports Pavilion	£40.73	Cheque No 892	NBPPC membership	£20.00	Cheque No 893	BMKALC Membership	£115.42	Cheque No 894	Clerk's expenses to date	£314.96	Cheque No 895	Rent for use of Clerk's house 2017-18	£500.00	Cheque No 896	Reid for Payment Services	£150.00	Cheque No 897	Total	£6,248.34		
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	<p>Preschool payment for electricity £208.67 Preschool payment for water £40.43 Total £13,209.82</p> <p>It was agreed to make 2 other payments which had been outstanding, one to Cartwrights for mowing in season 2017 (£1,092 - Cheque No 898), and one to Local Landscapes for the tree surgery work on the Dole tree (£475.00 - Cheque No 899).</p>	
14	<p>A.O.B., other correspondence and any other Councillors' Issues.</p> <p>- When TPC appoint a new Clerk, there will need to be a transfer period. It was agreed that MB (the retiring Clerk) should be paid by TPC for that transfer period, at the standard rate.</p>	
15	<p>Date of next TPC meeting: The Annual Meeting of the Council is at 7:00pm on 14 May 2018. The next Ordinary Meeting of the Council is at 7:30pm on 14 May 2018. The meeting closed at 8.15p.m.</p>	