

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 6th March 2017 at 7.00p.m.

Present: Cllr Stuart Mitchell (Chair), Cllr Andy Spurr, Cllr Mary Taylor, Cllr Ray Goodger, Cllr Deborah Hosein, Cllr Melanie Staff, Cllr Charlotte Moore, Maggie Beach (Clerk), AVDC Cllr Sir Billy Stanier.

Public: Two members of the public

Item	Minute	Action
1.	Apologies: BCC Cllr Warren Whyte	
2	Public Participation Session – both residents had come to speak about items on the agenda.	
3	Declaration of interest in items on the agenda: - none	
4	Minutes of the meeting of 6th February 2017 –Agreed with one spelling correction unanimously	
5	<p>Review of Action Points</p> <p>From Mtg 9th January 2017 -Item 9. Winter preparedness and request for information from BCC- The Clerk has responded to BCC's request.</p> <p>From Mtg 6th February 2017</p> <p>Item 8 Playground - on agenda</p> <p>Item 9 Play Around the Parishes 2017 - one 3 hour session booked for Tuesday 22nd August – 9.30am to 12.30pm.</p> <p>Item 10 AVDC Summer Roadshow - Clerk has suggested the PATP event as a possible date for this.</p> <p>Item 11 Road and Drainage issues – on agenda</p> <p>Item 12 Street Lighting – on agenda</p> <p>Item 13 Finances,</p> <p>b) Audit 2017 – on agenda</p> <p>c) South Central Ambulance Charity – The Clerk is actioning this by putting the information into the next edition of TNews.</p> <p>d) Payments: Cheques all sent</p> <p>Item 14 A.O.B., other correspondence and any other Councillors' Issues</p> <p>iii Owl boxes letter from Thornton about owl boxes has been forwarded to Thornborough and Coombs Woodlands Enterprise Trust, also to Thornborough Infant School. A short piece will go in the next TNews.</p>	
6	<p>Planning:</p> <p>a) <u>Ref. 17/00425/ACL</u> Land Rear of High Street Thornborough - Application for a Lawful Development Certificate for a proposed change of use of an agricultural building to residential dwelling. - Application for a Lawful Development Certificate to establish that the development approved under ref. 13/01638/APP on 29 July 2013 has been lawfully commenced within the three year time limit specified by condition 1 of that permission.- This application is predicated on the fact that Aylesbury Vale District Council sent the notification of the refusal of the COUAR application: <u>Ref.16/04114/COUAR</u> - Land Rear Of High Street Thornborough (Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into one dwelling houses (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b).) at 5.04p.m.on the 56th day after the planning application and payment had been received. The land agent claims that this means that the notification of refusal was outside their working hours, which meant it was sent outside the time in which it should have been and therefore by default, the application is permitted. The Clerk has had an update</p>	

	<p>from AVDC planning. If this application is shown to be based on insufficient evidence it will be refused. The decision can then be appealed. TPC's position on this application has not changed, agreed to re-submit the original objections and express concern at the current situation.</p> <p>b) MK Draft Local Plan – MKC published their draft plan on 10th February and the plan is on the agenda to be approved for consultation at the MKC Cabinet meeting on 21st February - noted.</p> <p>c) Other current planning issues – Housing White Paper – Councillors noted the implications of the White Paper for Aylesbury Vale and Thornborough. There are implications for the VALP which means that the timetable for the delivery of the VALP will be delayed.</p> <p>d) Agreed that Cllr MS will attend the 'Demystifying Planning' training at Green Park, Aston Clinton on 22nd May and report back to TPC. The cost is £57.90.</p>	<p>Clerk to make response</p> <p>Clerk to book ticket</p>
<p>7</p>	<p>Playground and Sports Field</p> <p>i. Funding Application - The funding application for the Playground has been completed and submitted. We will get the result after the application has been considered on 17th May 2017.</p> <p>ii. Letter from Thornborough Cricket Club – the club have written to ask for financial help, possibly from other users, towards the costs of mowing the Sports field regularly. After discussion it was agreed TPC need more information about cost and number of cuts. Thornborough CC will provide this for TPC's next meeting when the issue can be discussed in more detail.</p> <p>iii. Thornborough CC also asked that they be allowed to put a key safe in the Thornborough side's changing room. – Agreed.</p> <p>iv. The gate – this needs to be locked for security once the Pre-school have finished for the day. Cllr AS will give the key to the Clerk so that she can get 8 keys cut for distribution to regular users.</p> <p>v. Electrics – the reported issues have been dealt with and faulty items replaced. The electrician has written an extensive report. The Clerk will send a copy to the Pre-school. Concern was expressed about the state of the sockets that have been replaced. The Clerk will check out what had caused the damage with the electrician.</p> <p>vi. Electricity Contract – this item was moved forward from item 13c. The Clerk has researched and savings can be made. The financial regulations which meant that all bills had to be paid by cheque with two official signatories has been relaxed by the government and we can now, if we go through an approved process, set up direct debits to pay some bills (mainly utility bills). Not being able to use direct debits previously limited the choice of contract considerably. We can only set up variable DDs.</p> <p>vii. Other issues- the Pre-school have reported: - Storm Doris has caused a few tiles to come loose on the pavilion roof. – the Clerk will get this fixed - The Pre-school would like to paint the ceiling to cover the water damage stain. The Clerk will arrange for some quotes for this to be done over the Easter holidays - The cesspit has been foul smelling intermittently – TPC noted that it has been emptied recently.</p> <p>viii. The Five-a-side goal is ready to be erected on the Sports field. The Clerk will organise this.</p>	<p>Clerk to put on next mtg. agenda, ThCC to send more details</p> <p>Cllr AS to give gate key to Clerk, Clerk to get 8 keys cut.</p> <p>Clerk to action.</p> <p>Clerk and Cllr SM to organise a change of supplier and new contract</p> <p>Clerk to contact Mr O'Brien to do the tiling work and erect the goal post.</p>
<p>8</p>	<p>Storage of Thornborough Parish Council Archives The Clerk has got a quote of £15 per month for storage of Thornborough Parish Council's archived material at Lower Shelspit Farm where secure storage is provided. Proposed Cllr SM, seconded Cllr MT that Thornborough Parish Council accept the contract.</p>	<p>Clerk to sign contract and arrange storage.</p>
<p>9</p>	<p>LAF Meeting 15th February 2017 - Cllr MS gave a report, attached as Appendix 1</p>	

	<ul style="list-style-type: none"> - The A421 Lone Tree junction had been discussed and Cllr WW had explained what improvements were to be put in place. Buckingham Town Cllr Stuchbury had suggested that the issue of a roundabout at this junction be reviewed again when the East-West route was finally decided. - Thornborough village security – Cllr MS had raised the issue of recent crimes in Thornborough and been assured by Thames Valley Police that the police are aware of the situation and are increasing their presence locally. Cllr AS confirmed the increased presence. 	
10	<p>BALC Parish Liaison Meeting Wednesday 22 March 6 pm – 8pm - Judges Lodgings, Aylesbury. No-one is able to attend. The Clerk will send apologies.</p>	Clerk to send apologies
11	<p>Road and Drainage issues</p> <ul style="list-style-type: none"> i. Current Issues -Bridge Street (Spring Lane) The Clerk has contacted Andrew Waugh, the Strategic Flood Management Officer at BCC to get an update with regards to ditch maintenance responsibilities of the riparian land owner of the ditch on the east side in the lower part of Bridge Street. The owners of Tile Cottage on the west side of in the lower part of Bridge Street where drainage is also an issue have written apologising for the extra water run off coming from the newly cut drive and explaining that they have this in hand and are working to channel the run-off into the appropriate ditch. ii. Relevant Closures. The Clerk is contacting road closures to find out why advertised closure of the High Street, Thornborough for work will be done between 13th and 17th February 2017 did not go ahead. The TTRO notice for the work gave dates of closure for days between 1st March and 31st July for re-tarmacking. There are no other relevant local closures notified this month. iii. BCC Highway Safety Inspection Policy now published – noted iv. Pot holes – Several but not all reported pot-holes have been filled although the work may not last. Pot-holes continue to be a problem throughout the village. The Clerk will continue to report them. There are still issues with drainage at Huntinggate Farm, Lower End, the Clerk will follow this up. 	<p>Clerk to continue to monitor and action as required</p> <p>Clerk to action</p>
12	<p>Street lighting – High Street. Mr Mooney is still looking for poles similar to the ones already in for lights on the High Street. The Clerk will continue to monitor.</p>	.
13	<p>Finances:</p> <p>a) Bank Reconciliations – February 2017. Current Account £17,971.58 Reserve Account £14,174.49 Current liabilities: £1,115.62 Unbanked cash: £196.70 Total £31,227.15</p> <p>b) Audit update</p> <ul style="list-style-type: none"> - The Clerk will start the Audit for 2016-17. She is waiting for the valuations of the property assets for audit purposes. - Agreed to present the Thornborough Accounts at the Annual Meeting of the Council and review Standing Orders, Financial Regulations and rents for Thornborough Parish Council properties at this meeting as usual. - Agree to hold the Annual Meeting of the Council at 7.00 on the 8th May, immediately followed by the ordinary meeting of the Council. - Agreed to hold the Open Meeting of the Parish on 22nd May. <p>c) Sports Pavilion electricity contract This item also discussed under Item 8 vi. The Clerk has researched and has found better deals. It is now possible for parish and town councils to set up Direct Debits for paying utilities which has widened the scope. Cllr SM and the Clerk will effect the change of supplier for the Sports Pavilion.</p> <p>d) Direct Debit mandate Proposed Cllr SM, seconded Cllr CM that a Direct Debit be set up for the</p>	<p>Clerk to book hall for Annual Meeting of the Parish</p> <p>Cllr SM and Clerk to action</p> <p>Clerk to action</p>

	<p>payment of electricity at the Sports Pavilion. Agreed unanimously.</p> <p>e) Payments:</p> <table> <tr> <td>E-on (unmetered supplies)</td> <td>£15.17</td> <td>Cheque No 783</td> </tr> <tr> <td>John Collins Electrical (work on Sports Pavilion)</td> <td>£360.00</td> <td>Cheque No 784</td> </tr> <tr> <td>AVDC – Dog waste services 2016-17</td> <td>£1,916.65</td> <td>Cheque No. 785</td> </tr> <tr> <td>Clerk’s Salary – March</td> <td>£368.52</td> <td>Cheque No. 786</td> </tr> <tr> <td>HMRC - Clerk’s Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td>£92.20</td> <td>Cheque No. 787</td> </tr> <tr> <td>Total</td> <td>£2,752.54</td> <td></td> </tr> </table> <p>f) Receipts</p> <table> <tr> <td>Pre-school for Sports Pavilion electricity</td> <td>£196.70</td> </tr> <tr> <td>Total</td> <td>£196.70</td> </tr> </table>	E-on (unmetered supplies)	£15.17	Cheque No 783	John Collins Electrical (work on Sports Pavilion)	£360.00	Cheque No 784	AVDC – Dog waste services 2016-17	£1,916.65	Cheque No. 785	Clerk’s Salary – March	£368.52	Cheque No. 786	HMRC - Clerk’s Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)	£92.20	Cheque No. 787	Total	£2,752.54		Pre-school for Sports Pavilion electricity	£196.70	Total	£196.70	Clerk to raise cheques
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14	<p>A.O.B., other correspondence and any other Councillors’ Issues.</p> <p>Councillors’ Issues</p> <ol style="list-style-type: none"> National Plant Monitoring Scheme - noted Village security – there has been a village meeting to discuss this. It was also raised at the LAF. (See item 9) Parliamentary Lobby Day 28th March – noted It was noted that there are problems with the tree on the Green known as the Dole or Dial tree and the tree outside the Village Hall. The Clerk will get reports on the trees’ conditions and quotes for any work needed. Church Clock is in need of repair. The Clerk has researched the parish council’s responsibility with regards to the clock and TPC can help fund the repairs. Cllr MS raised concerns about drainage at Lower End (see Item 11) and hedge cutting on Padbury Road from the Lone Tree down into the village. The mess caused by the hedge cutting is being cleared away. 	Clerk to action																						
15	<p>Date of next meeting; 3rd April 2017</p> <p>The meeting closed at 8.45 p.m.</p>																							

Appendix 1

Notes from LAF meeting held 15 February 2017, Westbury Village Hall

All papers for the meetings can be found on the BCC website.

The resultant decisions following the petition re the Lone Tree junction on the A421 were confirmed (as per our previous information) to be:

- Red surfacing under the central cross-hatch marking between the tapers at the east and west extremity of the markings to highlight the staggered junction and its approaches.
- Vegetation clearance on the north and south verges to the east and west of the Padbury turn, to improve driver visibility to the east and visibility of the signage to the west.
- Vehicle activated junction warning sign, activated at a pre-set approach trigger speed generally, and lower trigger speed when a vehicle is waiting at the junction
- Replacement of the existing Advance Direction Signs and junction warning signs to large map style signs to raise driver awareness of the junction layout.
- Solar powered keep left bollards and elevated signage on both side turnings to highlight the junctions to drivers on A421.
- Renewed Give Way lining and markings at both junctions and install red surfacing under the hatching in front of the side road central islands, again to highlight the junctions.

It was reiterated that no consideration would be given to putting in a roundabout at the junction until decisions had been made re the Expressway. It was, however, agreed that it should be flagged for consideration if any works are done on the A421 for this.

Parish Councils are being offered owl boxes by Thornton PC.

It was reported that the Buckingham to Winslow cycleway is almost completed.

The police update stated that overall crime had decreased by 9%, and was down even more in the past 4 weeks. They are concentrating on rural crime this month. A large number of stolen tools have been recovered, but unfortunately they are not marked with owners details, so cannot be reunited with their owners.

I raised the subject of the recent crimewave in Thornborough, mainly to ensure other villages were warned of the problems. Our local Police Sergeant, Emily Dover, said she would like to help prevent any further occurrences (I have subsequently invited her to the meeting on village security).

TfB stated that Nash Road Thornton has been treated for potholes. There are a great many pothole reports being made currently, and the majority of these are in North Bucks. They are being prioritised, but our local TfB team has to cover 57 PC areas. Walkabouts in villages to identify problems will not be able to be done till later in the year.

Where a 'road failed' notice is posted, it is done as a warning; claims for vehicle damage can still be made.

All white lining is now being subbed out to external contractors.

Gritting issues were raised (again!).

A presentation on HS2 progress in our area was given, and a helpline number issued – 02079444908.

A meeting was held recently on Community Transport. Medical appointments appear to be well supported by transport provision, but not social needs. The working group need to address this and draw together a list of all schemes and local assets that could help. They need more PC members to help on the group (contact Simon Garwood).

The AVDC update included notice of further meetings on modernising local government. They also said there is consideration being given to the allocation of New Homes Bonuses, which may affect parishes.

The BCC update included a request for nominations for Unsung Heroes, and for support for Armed Forces Day on 17 June.

A report was issued on all the measures being taken to support dementia sufferers in the area.

Careers advice is being provided every Tuesday in Buckingham Library.

The recommended (and voted-in) projects for LAF support this year are

- Buckingham Community Transport project and
- Youth Engagement and Volunteer Development projects.

The next meeting will be on 14 June 2017, venue to be announced (but requested to be the Wells Street Centre in Buckingham).

Melanie Staff