

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 10th February 2014 at 7.00p.m.

Present: Cllr Andy Spurr (Chair), Cllr Charlotte Moore, Cllr Mary Taylor, Cllr Stuart Mitchell, Cllr Ray Goodger Maggie Beach (Clerk)

Public: 4 members of the public was present for item 2

1	Apologies: Cllr Melanie Staff, Cllr Mark Cole.	
3	Declaration of interest in items on the agenda – none	
4	Minutes of the meeting of 13th January 2014- Agreed	
5	<p>Review of Action Points</p> <p>Action Points from TPC meeting 14.10.13 Item 10. Benches –TPC will organise the movement of their bins. Cllr AS still to get a quote for the work.</p> <p>Allotments – update The work on the allotments has still not been done because of the state of the ground.</p> <p>Action Points from TPC meeting 13.1.14</p> <p>Item 11 - LAF Meeting - 25th November 2013 Letter concerning traffic accident figures on A421 – on agenda</p> <p>Item 6 1914-1918 Centenary Events for Thornborough –Bernard Garbe - Article in Thornborough News. No response from Bernard Garbe received yet so Clerk will chase up and put on next agenda</p> <p>Item 8 Post Office funding- Bernard Garbe – on agenda</p> <p>Item 10 Thornborough Community Woodland - Lease– on agenda</p> <p>Item 11 Road issues – on agenda</p> <p>Item 12 Street Lighting – update – on agenda</p> <p>Item 13 Broadband– on agenda</p> <p>Item 14 DfT Parking Consultation Cllr MC has responded to the consultation as detailed in the minutes.</p> <p>Item 16 Clerk’s Contract - still to be signed.</p> <p>Item 17ii Planning: FOI request concerning land next to Sunnybrook Cottage, High Street, Thornborough has been sent to AVDC.</p> <p>Item 18 Finances:</p> <p>b) VAT Rules for Public Sector – Clerk has forwarded TPC's opinion that the second option of extending VAT would be the preferred one to BALC.</p> <p>c). Section 106 funding for Playground – on agenda</p> <p>d) Payments - cheques all sent</p> <p>Item 18 A.O.B. other correspondence and any other Councillors’ Issues</p> <p>A.O.B. Clerk to put the pond on the March agenda</p>	<p>Cllr AS to get a quote.</p> <p>Cllr AS to continue to action</p> <p>Clerk to put on March Agenda</p>
6	<p>Thornborough Community Woodland - Lease</p> <ul style="list-style-type: none"> • The Clerk has contacted BCC again but still has no date for the signing of the lease. • Cllr MT reported that she and Cllr AS had had the meeting with John Pepin. He had explained that any management group set up needed to be a legal entity and he recommended that TPC create a Charity Incorporated Organisation to run the woodlands. • The nomination of Trustees needs to be considered. Councillors including those currently on the working group for Thornborough Community Woodland can all be nominated. • Cllr MT had attended the BCC Funding Fair and met Bev Trevitt who had been very helpful. • There are many names for the many various bits of the woodland known collectively as Thornborough Community Woodland. It was agreed to explore and possibly re-name various bits of the woodland with their old field names. 	<p>Clerk to contact BCC with regards to the date for signing the lease again.</p>

	<ul style="list-style-type: none"> • Tania Pepin has created a 10 year costing plan for management of Thornborough Community Woodland. • Cllr MT is looking at signage. • Cllr AS will contact Richard Pearce (Woodland Officer) from the Forestry Commission. • The Clerk will look into who is responsible for the big trees on the boundaries of the road standing outside the woodland. • Cllr SM asked about trustees liability regarding the option of setting up a Charity Incorporated Organisation to run the woodlands. He was assured that there was no personal liability for Trustees with this sort of organisation. 	<p>Cllr AS to contact Richard Pearce Clerk to find out who is responsible for the trees in question.</p>
2	<p>Public Participation session: (This item was taken at 7.30 when the representatives of the Thornborough Pre-school had agreed to attend.) Four members of the Thornborough Pre-School explained that they had recently taken over the running and management of the Pre-school. Buckinghamshire County Council had recently sent them a bill for approximately £7,000. This bill is an accumulation of rent over several years for which BCC had erroneously failed to bill the Pre-school. They have managed to pay half. They are now looking at all the various organisations that could support them and offer financial help. They had come to TPC to ask for a grant towards their costs as they are a village amenity. They supplied information and accounts to Thornborough Parish Council:</p> <ul style="list-style-type: none"> • The current debt is approximately £3,600 for the Licence Fee. • The Pre-school plans to expand and to advertise for more attendees. • They now have a financial projection. • The pre-school's income is £37,800 a year. <p>Cllr AS suggested that the Pre-school write to BCC explaining that as the amount owed in the invoice they received from BCC was so large because of BCC's mistake in not invoicing earlier, could they reduce the amount to be paid as paying such a large bill would be difficult for such a small Pre-school. TPC agreed to draft a letter supporting this request.</p>	<p>Pre-school rep to contact Clerk with the letter to BCC asking for a reduction.</p> <p>Clerk to draft a letter to support the Pre-school's request to BCC.</p>
7	<p>Road issues</p> <ul style="list-style-type: none"> - Road Closures: Bycell Road, Stowe Castle Road & Tile House Road, Maids Moreton, Akeley & Lillingstone Dayrell 20.04.14 noted - A422 Statistics. The Clerk has sent a letter to Simon Dudley as TPC requested questioning the road traffic statistics on the A422 in the light of the revised road traffic statistics reported at the last LAF. She has received a reply which explains that the statistics originally given out at the LAF concerning road traffic accidents on the A422 were for the five years, 2008 to 2013, as originally requested by the LAF. There were 15 collisions over this period of time. The LAF then asked for statistics going back a further 5 years, 2003 to 2013. There were 39 collisions in 10 years, so the previous 5 years have been better than the first five years. The fatality (a motor-cyclist) occurred in 2013. This means that there are no grounds to revise the road traffic accident statistics for the A421. - Salt bins: Cllr AS reported that the salt bin at the Lone Tree has been removed by BCC. The Clerk will check where it has gone to and ask for it to be replaced on the road into the village as we planned. - The Clerk has reported the manhole cover on the A421 opposite the entrance to Thornborough Grounds and it has been repaired, It now needs repairing again as the tarmac had lifted. The Clerk will report it again. - Ownership of Spring Lane: The Clerk is requesting information from the Land Registry. 	<p>Clerk to send ask BCC for the salt bin back.</p> <p>Clerk to report the manhole cover on A421 again.</p>
8	<p>Street Lighting - update</p> <ul style="list-style-type: none"> - The Clerk is meeting with David Mooney from E-on on 13th February to discuss the placing of the two new lights agreed last meeting for Nash Road/Thornhill. - The upgraded lights are still not turning off throughout the night; the timers are still not working. Clerk will continue to follow this up. 	<p>Clerk to continue to follow up</p>

9	<p>Broadband. Cllr AS reported that he has heard that there will be a fibre-optic connection to BT Infinity in the village (but maybe not across the parish) by October or November 2014.</p>	
10	<p>Letter from the Village Hall Committee re. Post Office The Clerk has received a letter from the Village Hall Committee which she has circulated to all Councillors. The letter explains that TVH has a contract with the PO which they must terminate if no grant, or insufficient grant, is offered by TPC. They do not know whether 1 hour a week, or 2 hours every fortnight would be commercially viable but do not want to have this discussion with the PO without the backing of TPC. The village hall committee further explain that they do not wish to be the decision maker as to whether or not there is a PO in the village, seeing the role of the Village Hall as being simply to make the hall available for rent. They therefore request that if the decision is to retain the PO, that TPC give TVH a grant of £500 payment by early March 2014, otherwise the Village Hall Committee will give notice to the PO at that time. If a lesser grant is to be offered they would like to know in February so that it can be discussed with the PO. The Clerk has checked back in Cash Books for payments made to the village hall since the Post Office was set up in September 2009. There have been two payments recorded made to the Village Hall, one for £500 in November 2009 and one for £500 in April 2012, a total of £1,000 over the last 4 years. Proposed Cllr CM, seconded Cllr RG that TPC will give Thornborough Village Hall Committee £500 as requested as a grant to the village hall. Agreed unanimously to give the donation but to leave the decision about continuing or closing the outreach Post Office to the Village Hall Committee. The Clerk will respond to Bernard Garbe.</p>	<p>Clerk to inform Bernard Garbe of the decision.</p>
11	<p>Dates for i. The Annual Meeting of Thornborough Parish Council – Agreed this should precede the normal monthly meeting on 12th May at 7.00p.m. ii. The Annual Open Meeting of the Parish – Agreed that this should be held on Monday 19th May in the Village Hall at 7.00p.m. The Clerk will inform BCC Cllr Warren Whyte and AVDC Cllr Sir Billy Stanier.</p>	<p>Clerk to inform Cllrs as detailed.</p>
12	<p>Parish Liaison Meeting We do not get agendas for this meeting as we have asked for minutes only. The next meeting is on 22 January 2013. – Noted.</p>	
13	<p>NBPPC Meeting – 22nd January 2014 – Minutes. Report from Cllr MC deferred till next meeting Clerk will circulate minutes..</p>	<p>Clerk to circulate minutes.</p>
14	<p>Electoral Review of Aylesbury Vale – Draft Recommendations now published – noted.</p>	
15	<p>Planning: a) <u>Ref. 13/02965/APP</u> Old Kilns Back Street Thornborough - Change of use of agricultural land to residential garden land and retention of shed. This was a previous application that had been put on hold. The application went live and a response was required by AVDC Development Control before this meeting. The Clerk has previously circulated Councillors and sent in the agreed response. – NO OBJECTIONS but with the addition of the following comments: 'Thornborough Parish Council has no objection to the change of use from agricultural land to residential garden land and retention of shed. However Councillors expressed concerns about whether this could extend the envelope of the village and make it easier for planning permission to be given for building on the land reclassified as residential or on adjacent plots of agricultural land. Thornborough Parish Councillors were also interested to know the outcome of the issue raised by them last year (within the 10 year period from the original planning</p>	

	<p>permission given for the property) of the conditions attached to the planning permission for landscaping and tree planting that were never met by the previous owner. We would appreciate AVDC development Control's response to this issue.'</p> <p>b) <u>Ref.14/00186/APP</u> -Hillside Chapel Lane Thornborough MK18 2DJ Demolition of existing garage and erection of two storey side extension TPC SUPPORTS the application as this will be an improvement.</p> <p>c) Bulletins and other updates – noted.</p> <p>i. TPC has received a letter from AVDC informing us of the official withdrawal of the Vale of Aylesbury Plan.</p> <p>ii. With reference to land next to Sunnybrook Cottage, High Street, Thornborough, the information that the Clerk requested from AVDC through Freedom of Information is now in the post to her. She will look at it and summarise it for the next meeting.</p>	<p>Clerk to send response</p> <p>Clerk to summarise information from FOI request</p>																								
<p>16</p>	<p>Finances:</p> <p>a) Bank Reconciliation – January 2014. Current Account £6,019.43 Reserve Account £11,656.11 Current liabilities: £136.50 Current Unbanked cash; £0 Total £17,539.04</p> <p>b) Request for financial support for Thornborough Pre-school Group - TPC discussed the issue raised under Item 2, Public Participation. It was agreed that the Pre-school is an asset for the parish. Proposed Cllr CM, seconded Cllr MT that TPC donate £500 to the Pre-school and to review a possible further £500 at a later date. Agreed unanimously.</p> <p>c).Section 106 funding for Playground The clerk has now sent the photographs of the equipment to AVDC as requested and is waiting for their decision regarding the money for the equipment costs.</p> <p>d) Funding Opportunities - noted</p> <p>e) Payments</p> <p>Cheques</p> <table border="0"> <tr> <td>E-on (unmetered supplies)</td> <td>£23.98</td> <td>Cheque No. 520</td> </tr> <tr> <td>E-on for Sports Pavilion</td> <td>£56.08</td> <td>Cheque No. 521</td> </tr> <tr> <td>SLCC for Clerk's Manual 2014</td> <td>£50.50</td> <td>Cheque No. 522</td> </tr> <tr> <td>Cllr Mark Cole expenses</td> <td>£43.80</td> <td>Cheque No. 523</td> </tr> <tr> <td>Clerk's Salary cheques – February</td> <td>£357.13</td> <td>Cheque No. 524</td> </tr> <tr> <td>HMRC - Clerk's Income Tax</td> <td>£89.20</td> <td>Cheque No. 525</td> </tr> <tr> <td colspan="3">(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> </tr> <tr> <td>Land Registry Fee</td> <td>£7.00</td> <td>Cheque No. 526</td> </tr> </table> <p>Direct Debits</p> <p>Anglian Water still in credit Now assessed at £150.48 for the next 12 months with current credit standing at £40.01 and then a Monthly Direct Debit of £9 per month.</p> <p style="text-align: center;">Total £627.69</p> <p>e) Receipts - None The Clerk has received a letter from The Citizens' Advice Bureau thanking TPC for the donation of £100.</p>	E-on (unmetered supplies)	£23.98	Cheque No. 520	E-on for Sports Pavilion	£56.08	Cheque No. 521	SLCC for Clerk's Manual 2014	£50.50	Cheque No. 522	Cllr Mark Cole expenses	£43.80	Cheque No. 523	Clerk's Salary cheques – February	£357.13	Cheque No. 524	HMRC - Clerk's Income Tax	£89.20	Cheque No. 525	(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)			Land Registry Fee	£7.00	Cheque No. 526	<p>Clerk to inform Pre-school of this decision</p> <p>Clerk to raise cheques</p>
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<p>17</p>	<p>A.O.B. other correspondence and any other Councillors' Issues</p> <p>Correspondence</p> <p>i. Village Amenities – e-mail from resident - Clerk to respond thanking the resident and saying TPC have noted her comments.</p> <p>ii. Guide to organising community events.</p> <p>iii. Two services to help in the cold.</p> <p>iv. Community Energy Projects.</p>	<p>Clerk to respond to resident</p>																								

	<p>v. Linking over 50s & carers with work.</p> <p>vi. Call to Action mtg. on the NHS 13th Feb 2014, 5.30 – 7p.m.The Gateway, Aylesbury</p> <p style="text-align: right;">All noted</p> <p>A.O.B.</p> <ul style="list-style-type: none"> • Cllr RG described his plans for changing a paddock he owns to the north of Back Street to a parking area to help reduce the number of cars parked on the road. He will be applying for planning permission for change of use from agricultural land. Councillors expressed their approval. • The Clerk explained that she would be putting the Pond (raised at the last meeting) on the next agenda with a full council for discussion. 	<p>Clerk to put the pond on the March agenda</p>
18	<p>Date of next meetings; 10th March 2014 at 7.00</p> <p>The meeting closed at 8.55 p.m.</p>	