

## THORNBOROUGH PARISH COUNCIL

### MINUTES of MEETING

**Monday 16th January 2012 at 7.30p.m.**

**Present:** Cllr. Mark Cole (Chair), Cllr Ray Goodger, Cllr. Melanie Staff, Cllr Mary Taylor, Cllr. Andy Spurr, (left meeting at 8.45p.m.) Maggie Beach (Clerk)

**Public:** Stuart Mitchell, Bernard Garbe, Cllr Lew Monger.

Item	Minute	ACTION
1	<b>Apologies:</b> Cllr Rupert Bursell, Cllr. Charlotte Moore.	
2	<b>Declaration of interest in items on the agenda</b> - none	
3	<b>Public Participation session:</b> No issues raised.	
4	<b>Minutes of the meeting of 5th December 2011-</b> Agreed with two spelling corrections.	
5	<p><b>Review of Action Points</b></p> <p><b>From October meeting, revisited</b>  <b>Recommendations from Annual Audit 2011</b>  <b>No 8:</b> Eon account in credit, but cannot be amended until we submit a reading from Sports Pavilion.  <b>Recommendations No 11:</b> revaluation of the Council's premises,  <b>No 12:</b> review asset register, and <b>No 13:</b> Assets to identify the date of acquisition, detail of the asset and its position within the parish, purchase cost (net of VAT) and insured value, as uplifted annually by the insurer.</p> <p><b>From December meeting.</b>  <b>Item 6: Queen's Jubilee Celebration</b></p> <ul style="list-style-type: none"> <li>• Rod James and Mary Wise attended the meeting to report on preparations.</li> <li>• They have started to organise for an event on Monday 4<sup>th</sup> June to take place in the centre of the village, using the Greens, the Village Hall, marquees and hopefully the church and the chapel.</li> <li>• Event will be a picnic event (provided by each villager for themselves), a band (there is a cost here) Pig roast, Pimm's tent, etc</li> <li>• No entry charge.</li> <li>• Funding is an issue, a big raffle is planned.</li> <li>• Cllr AS suggested we give this enterprise £700.</li> <li>• More people to help are needed, possibly a representative from each village organisation.</li> <li>• A mini sports day could be part of the event, to be held on the Green, if someone is prepared to organise it.</li> <li>• Offers of help to be requested and event publicised initially through Thornborough News.</li> <li>• RJ to send out invitations to join the group organising the event.</li> <li>• Clerk will order free bunting, start the procedure for the necessary road closure and investigate the £50 grant currently on offer towards public liability insurance.</li> </ul> <p><b>Item 9: Street Lighting</b></p> <ul style="list-style-type: none"> <li>• Proposal to switch off lights 1 and 4, Thornhill, but leave the remaining lights (2, 3, 5, 6 and 7) on till midnight</li> </ul> <p><b>Item 12: Allotment tenancy</b> – auctioned by clerk.  <b>Item 13: Dog Waste Bin Collections.</b></p>	<p><b>Cllr AS to give electricity reading from Sports Pavilion to Clerk</b>  <b>Still to be completed by Clerk with Cllr RB</b></p> <p><b>Clerk to check budget and report to next mtg.</b>  <b>Clerk to action</b></p> <p><b>Clerk to arrange with E-on once complete lighting plan decided.</b></p>

	<p>Questionnaire completed as instructed by TPC and submit to AVDC by Clerk</p> <p><b>Item 15: Sports Field Rents.</b> Letters to Sports Clubs re. two quarters payment for each club outstanding written and sent by Clerk</p> <p><b>Item 16: AVDC Horticultural and Street Cleansing Services</b> Clerk continues to monitor.</p> <p><b>Item 17: Planning:</b> Neighbourhood planning 4 questions sent out to parishioners with Thornborough News and posted on notice board.</p> <p><b>Item 18: Finances:</b> f) Precept – Request sent to BCC by Clerk as instructed. e) Cheques sent as agreed</p>	
6	<p><b>Thornborough Village Hall</b></p> <ul style="list-style-type: none"> <li>• Bernard Garbe attended the meeting for this item.</li> <li>• TPC offered congratulation on the appearance of the outside of the hall, recently decorated.</li> <li>• TPC discussed any current issues including decorating the inside, finances, school use, cleaning.</li> <li>• Currently the Village Hall is not managing to break even financially.</li> <li>• Only fund raising is the 49 club.</li> <li>• The Post office will continue to be funded to £500 by TPC</li> </ul>	
7	<p><b>Thornborough Community Woodland and Thornborough Bridge Picnic Area</b></p> <ul style="list-style-type: none"> <li>• This item originally arose from AOB last meeting with reports from concerned dog walkers about cattle in the woodland areas.</li> <li>• Julie Carey, part of BCC land management team, has explained cattle were used in one area for traditional grass management for one week only. Notices and a contact number were posted up to alert the public. Sadly there have been several incidents of vandalism, including to these notices.</li> <li>• The major issue now is that the current arrangements for maintaining the woodland and Thornborough Bridge picnic area will come to an end at the end of March 2012 as the team that currently does this job are all being made redundant.</li> <li>• The Clerk has been communicating with the neighbouring parishes of Adstock and Padbury over the last few weeks, and with relevant district councillors.</li> <li>• TPC are considerably concerned with this news.</li> <li>• TPC have had no official communication or request for consultation concerning this issue from Buckinghamshire County Council.</li> <li>• Since we have been made aware of this situation Cllr MC has contacted Mike Walker, head of environment at BCC and has had a discussion about the future of these woodlands with him</li> <li>• There could be considerable financial implications for anyone taking on responsibility for the woodlands. We have already put in our request for our annual precept and this has not included any expenditure for maintaining the woodland.</li> <li>• Proposed that we arrange a meeting to discuss the future of Thornborough Community Woodland and invite representatives from Adstock and Padbury Parish Councils together with District and County Councillors, for the area, Mike Walker BCC and Julie Carey BCC</li> </ul>	<p><b>Clerk to convene a meeting with relevant people</b></p>
8	<p><b>Street Lighting</b></p> <ul style="list-style-type: none"> <li>• <b>Report from Cllrs. MC and AS on Nash Road lighting</b> Cllrs AS and MC have walked Nash Road and reported that</li> </ul>	<p><b>Clerk to arrange with E-on once</b></p>

	<p>two lights are needed, one outside 'The Old Bakehouse' and one outside Blackgrove Farmhouse.</p> <ul style="list-style-type: none"> <li>• The lights are too bright on the new Affordable Housing estate. Clerk to include turning the back one off and possibly dimming the other one in lighting plan with E-on.</li> <li>• All lights should go off at midnight.</li> <li>• <b>Solar lights</b> for the High Street. Current plan is to put a solar Street Light at the corner of the High Street with Lower End, and Solar Footpath Lights along the High Street where possible. Clerk obtained a copy of the form that needs to be completed to get permission from BCC to do this work. The contractor will need to have a street works licence. TPC still to reach a decision.</li> </ul>	<p><b>complete lighting plan decided.</b></p> <p><b>Clerk to forward form and guidance to Cllr MC</b></p>
<p>Cllrs Andy Spurr and Ray Goodger left the meeting at this point.</p>		
9	<p><b>Thornborough Web site and TPC e-mail address</b></p> <ul style="list-style-type: none"> <li>• Stuart Mitchell gave a presentation which showed current usage of the site, the current lay out and a suggested lay out.</li> <li>• TPC agreed with the ideas about the new layout.</li> <li>• TPC were concerned about input from organisations within the village and editing rights, especially in connection with items not being updated. Options discussed: <ul style="list-style-type: none"> <li>• Set up automatic archiving,</li> <li>• or a time limit,</li> <li>• or all editing to be processed through one person with just a front page of description and any links to their web sites for each village organisation.</li> </ul> </li> <li>• TPC also discussed advertising. Maybe this should tie in with advertising in Thornborough News where advertisers would pay for both places.</li> </ul>	<p><b>Clerk to work on web site with SM.</b></p> <p><b>Clerk and SM to explore options</b></p>
10	<p><b>Bye-laws Working Group</b> Deferred till next meeting when Working group will present possible Bye Laws for TPC</p>	<p><b>Clerk to put on February agenda</b></p>
11	<p><b>Notice board</b> – deferred till next meeting</p>	<p><b>Feb.agenda</b></p>
12	<p><b>Risk Assessment</b></p> <ul style="list-style-type: none"> <li>• Considered by Thornborough Parish Council to be too complicated for our needs.</li> <li>• Cllr MS will look at this.</li> <li>• Clerk to research for a template from BALC or possibly neighbouring PCs.</li> </ul>	<p><b>Cllr MS to look at and report back to TPC</b> <b>Clerk to look for templates</b></p>
13	<p><b>Local Area Forum – meeting 15<sup>th</sup> December 2011</b> Chairman unable to attend. Minutes to be circulated once Clerk receives the,</p>	<p><b>Clerk to action</b></p>
14	<p><b>Planning:</b></p> <ol style="list-style-type: none"> <li>a) <u>Ref. 11/02800/APP</u> The Coppice, 6 Chapel Lane, Thornborough, MK18 2DJ. Rebuild existing car port with first floor side extension. No objections.</li> <li>b) The Aylesbury Vale Plan – <ul style="list-style-type: none"> <li>- Parish Consultation on the four questions responses discussed. Clerk to précis, circulate for comment to Cllrs., then send to AVDC</li> <li>- Public Consultation on the plan noted</li> <li>- Council Planning Liaison Group noted</li> </ul> </li> <li>c) North Bucks Parishes Planning Consortium - next meeting 10<sup>th</sup> January 2012. No-one was able to attend. Clerk to circulate minutes when received.</li> </ol> <p>TPC notes the importance of these meetings with regards to planning issues.</p> <ol style="list-style-type: none"> <li>d) Bulletins and updates noted. <u>Ref. 11/00733/APP</u> Raising of</li> </ol>	<p><b>Clerk to send response to AVDC Planning.</b></p> <p><b>Clerk to action</b></p> <p><b>Clerk to circulate minutes of these meetings once received.</b></p>

	roof to create first floor, two story extension, Cloverick Moor, Padbury Road, Thornborough. MK18 2EB withdrawn.																
15	<p><b>Finances:</b></p> <p>a) Bank Reconciliation – Unable to present as still a statement not yet received, although account now updated by NatWest to be sent to Clerk...</p> <p>b) Direct Debit – Electricity supply to Sports Pavilion discussed under Matters Arising.</p> <p>c) <b>Payments agreed:</b></p> <table border="0"> <tr> <td>E-on (Sports Pavilion supplies</td> <td>£46.00</td> <td>Direct Debit 3-1-12</td> </tr> <tr> <td>Anglian Water (Sports Pavilion)</td> <td>£28.00</td> <td>Direct Debit 3-1-12</td> </tr> <tr> <td>E-on maintenance</td> <td>£74.70</td> <td>cheque No. 374</td> </tr> <tr> <td>E-on (unmetered supplies)</td> <td>£23.23</td> <td>cheque No. 375</td> </tr> <tr> <td><b>Total</b></td> <td><b>£171.93</b></td> <td></td> </tr> </table> <p>d) LEAF - A new £10m funding pot for funding 'greening' our buildings or engaging residents on energy efficiency</p>	E-on (Sports Pavilion supplies	£46.00	Direct Debit 3-1-12	Anglian Water (Sports Pavilion)	£28.00	Direct Debit 3-1-12	E-on maintenance	£74.70	cheque No. 374	E-on (unmetered supplies)	£23.23	cheque No. 375	<b>Total</b>	<b>£171.93</b>		<b>Clerk to raise cheques</b>
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16	<p><b>Councillors' Issues:</b></p> <ul style="list-style-type: none"> <li>• <b>Emergency shop</b> – Not currently needed, no report..</li> </ul>																
17	<p><b>Correspondence:</b></p> <ul style="list-style-type: none"> <li>• Chemical spillage at Ouse in Brackley – request to report dead fish to Thames Valley Police</li> </ul> <p>Community Impact Bucks items:</p> <ul style="list-style-type: none"> <li>• Bucks Community Funding fair</li> <li>• Community oil buying schemes</li> <li>• Winter task force to help keep people well</li> <li>• Taking local health watch in Bucks forward event – 23<sup>rd</sup> January –</li> <li>• Understanding outcomes workshop – 24<sup>th</sup> January (free)</li> <li>• Making a difference in your community – 4 workshops in February</li> <li>• Staff and volunteers working together workshop – 2nd February</li> <li>• Partnership working – 29<sup>th</sup> February</li> </ul> <p>BALC items</p> <ul style="list-style-type: none"> <li>• Big Lunch – normal road closure fees waived by BCC for Jubilee events, £50 grant towards Public Liability Insurance also available.</li> <li>• Council tax reforms consultation</li> <li>• Data protection and FOI event 24<sup>th</sup> February</li> <li>• Buckingham Palace garden Party</li> <li>• Scrutiny committee dates and posters for public to be involved</li> <li>• Localism Act Briefing from BALC –</li> </ul> <p>From Lynn Maddocks</p> <ul style="list-style-type: none"> <li>• Osteoporosis factsheet</li> </ul> <p>From AVDC</p> <ul style="list-style-type: none"> <li>• News for the Parishes – item on information re bin changes.</li> </ul>	<p><b>Clerk to forward to Cllr MS</b></p> <p><b>Clerk to investigate and action</b></p> <p><b>Clerk to put Cllr MC into ballot. Notice board. Clerk to invite AVDC reps to 4<sup>th</sup> June event to explain</b></p>															
18	<p><b>A.O.B.</b></p> <ol style="list-style-type: none"> <li>1. Danger of window blind cords from Trading Standards</li> <li>2. Parish Play survey – Clerk has completed this</li> <li>3. Info re Thornborough News collected by local authority</li> <li>4. Domestic Violence survey - Clerk has completed this</li> </ol>																
22	<p><b>Date of next meeting; Monday 13th February 2012 7.30p.m.</b> The meeting closed at 9.30 p.m.</p>																