

## Thornborough Parish Council (TPC)

### Minutes of the Parish Council Remote Meeting on Monday 15 February 2021

**Present:** Cllrs Steve Tribe (Chair); Emily Cooke; Ray Goodger (items 6 - 15); Carol Laurence; Charlotte Moore; Mary Taylor; Allen Williamson. Buckinghamshire Council Cllrs Sir Beville Stanier (items 1- 11); Warren Whyte (items 6 (c) – 11).

**In Attendance:** Alison Robinson (Clerk) and 3 members of the public.

#### 1 Apologies

1.1 There were no apologies.

#### 2 Declaration of Interest in Items on the Agenda

2.1 No declarations of interest were made.

#### 3 Minutes of the Previous Meeting

3.1 The minutes of the meeting on 18 January 2021 were **approved** as an accurate record.

#### 4 Public Participation Session

4.1 Cllr Howard Mordue was welcomed to the meeting as an observer and responded to the invitation to introduce himself.

4.2 A member of the public raised the ongoing issue of parked vehicles blocking pavements and churning up the verges. The Clerk had been sent a significant number of photos to demonstrate the scale of the problem.

#### 5 Environment and Facilities

##### Flooding

5.1 TPC **noted** the report of the recent meeting with representatives of the Internal Drainage Board, the Buckinghamshire Council Strategic Flood Team and the Area Technician for Transport for Bucks. TPC **resolved** to approve the assigned actions.

**Action:** Chair and Clerk to take forward<sup>1</sup>.

5.2 The information required for a Flood Investigation Under Section 19 of the Flood and Water Management Act (2010) had been submitted to the Buckinghamshire Council Flood Management Team.

5.3 Information had also been submitted for the next meeting of Buckingham and Villages Community Board where the Environment Agency and the Buckinghamshire Strategic Flood Team and the Flood Management Team would be present.

5.4 The omission of properties in Bridge Street, where the flood water was several feet deep and coming up through baths in some of the properties, was concerning. The problem would be alleviated at least to some extent if the farmers maintained the ditches to drain the fields.

**Action:** Clerk to follow up outside of the meeting.

##### Sports Field and Pavilion

5.5 TPC **noted** the site meetings were taking place this week between the Project Manager and the three building companies invited to tender for the S106 funded project. The quote deadline was mid-March.

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<sup>1</sup> Cllr Goodger was not present for the flooding discussion; at the end of the meeting he suggested a letter should be sent to Thornton Estate Office warning about the subterranean power cable in the ditch the agent undertook to clear – TPC agreed.

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- 5.6 TPC discussed the facilities needed by Thornborough Cricket Club during the building phase and **resolved** to approve the provision of chemical toilets. Arrangements would also be made to ensure there was an external water supply during weekends in the building phase.

**Action:** Cllr Taylor to take forward.

### Streetlight replacement

- 5.7 The Clerk explained the streetlight had been reported as faulty. When concern was subsequently expressed by a resident about a 'new' streetlight she assumed it was the repaired streetlight until the quote to replace the lantern on the faulty streetlight arrived.

**Action:** Cllr Williamson to investigate the 'new' light.

### Village Hall

- 5.8 The Fund Raising Group had approached TPC about the ownership of the road outside the Village Hall. The Clerk had been unable to find a way to do so without paying land registry.

**Post meeting note:** Cllr Whyte volunteered to help establish ownership of the road.

**Action:** Clerk to take forward with Cllr Whyte.

### Fibre for Thornborough

- 5.9 The Clerk explained she had been contacted by an employee of Ecom Ltd, in response to the letter sent after the previous meeting. A few days later the employee then explained: "Further to our phone conversation, I'm sorry to have to confirm that Ecom Ltd have decided that in view of the lower than anticipated uptake of the government voucher scheme by Thornborough residents, we will be reducing our marketing activities for Thornborough village. [...]".

### Allotments

- 5.10 A plot would become vacant before the start of the new allotment year. The resident on the waiting list wanted a half plot. As both halves of one of the split plots were now held by the same plot holder, TPC **resolved** to split the vacant plot, allocate one half to the resident on the waiting list and advertise what would become the other vacant half plot.

**Action:** Clerk to take forward.

### Playground

- 5.11 The monthly safety check rota for the 'parent group' was in place.

### Parking on pavements and verges

- 5.12 The considerate parking request posted by TPC on Thornborough eNews had not alleviated the problem. TPC **resolved** to provide a polite letter for the resident who raised the matter to distribute to the car owners who persistently park on the pavements and / or verges in the High Street and on Nash Road. The Chair stressed the importance of limiting the distribution as specified. Parking would also be covered in the next edition of Thornborough News. Once the pandemic was under control and the weather improved a volunteer event could be arranged to reclaim the overgrown pavements and repair the verges. Planting wildflowers as a deterrent to parking on the verges would be considered at a future meeting.

**Action:** Clerk to take forward.

### Lower End missing road sign

- 5.13 Although the missing sign had been promptly reported by the Chair after the previous meeting, the sign had not yet been replaced.

**Action:** Chair to follow up.

## 6 Thornborough News, Thornborough eNews, TPC Website

- 6.1 TPC **noted** the report from the Editor of Thornborough News. TPC **resolved** to approve the proposed commercial advertisement strategy and costs. The Clerk talked about the Whaddon Magazine. She asked for suggestions to be sent to her about local businesses external to Thornborough which might be interested in advertising.

**Action:** All Councillors to send suggestion to the Clerk.

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6.2 TPC **resolved** to create a TPC Facebook account to enable posts to be submitted to Thornborough eNews. Cllrs Cooke and Laurence, and the Clerk would be the administrators.  
**Action:** Cllr Cooke to create the account.

6.3 The first draft version of the new website was realised last week. Although inevitably changes were needed, the look and feel of the new website was fresh and clean. Cllr Laurence suggested a competition to design a new more contemporary TPC logo because it would be more fitting for the new website.

**Action:** Clerk to continue to lead on the development of the new website in consultation with Cllrs Laurence and Tribe. Once the draft website was finalised it will be shared with TPC.

## 7 Planning

### **21/00309/APP Green Acres Hatchet Leys Lane, Thornborough MK18 2BU. Replacement of existing air source heat pump**

7.1 TPC **resolved** not to oppose the planning application.

**Action:** Clerk to respond to the consultation.

### **Ongoing planning matters**

7.2 TPC **noted** the report about ongoing planning matters.

### **Appeal: 20/00088/REF (19/03284/APP) Land Adj. New Inn. Erection of dwelling with parking and associated amenities**

7.3 Notification of the refusal of the appeal had been received after the report of ongoing planning matters was circulated. The Chair read out the email from a resident thanking Cllr Williamson and the Clerk for the professional way in which the appeal had been handled. The Clerk said the credit went to Cllr Williamson and the Chair thanked him on behalf of TPC for all the work he had undertaken.

### **21/00394/ALB Oak Tree Cottage, Bridge Street, MK18 2DN - to replace back door and window to rear (retrospective – work completed in 2014). Deadline 15.3.21.**

7.4 TPC **resolved** to consider the application received earlier in the day outside of the meeting.

**Action:** Clerk to arrange

## 8 Finance

8.1 TPC **resolved** to approve the following payments:

Date Paid	Payee	Description	Amount
1.1.21	Liz Julier	Storage	£15.00
1.1.21	Bulb for Business	Pavilion electricity	£101.00
4.1.21	Kara Warner	Duck food reimbursement	£33.50
15.1.21	Alison Robinson	Zoom reimbursement Dec 20 and Jan 21	£28.78
15.1.21	Alison Robinson	Postage reimbursement S106 project	£22.95
15.1.21	eon	Streetlight lighting December	£32.89
29.1.21	ICO	Annual certificate	£35.00
		<b>Total</b>	<b>£269.12</b>

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8.2 TPC **noted** the financial position as of 31 January 2021:

<b>Bank Statement Balance as at 31.1.21</b>		
Current Account	85516813	£4,661.22
Reserve Account	85516821	£9,207.73
<b>Total Bank Accounts</b>		<b>£13,868.95</b>
<b>Less Unpresented Payments</b>		£0.00
<b>Total Liabilities</b>		<b>£0.00</b>
<b>Plus Unbanked Cash</b>		£0.00
<b>Net Bank Balances</b>		<b>£13,868.95</b>
<b>Cash Book Receipts</b>		
Opening Balance as at 1.1.21		£14,138.07
Add Receipts		£0.00
Less Payments		£269.12
Closing Balance as at 31.1.21		<b>£13,868.95</b>

8.3 TPC **resolved** to approve the request from Nash Parish Council (NPC) for the Clerk's training costs to be split in accordance with the precept for each parish. TPC to pay 57% and NPC to pay 47% with effect from 1 April 2021.

**Action:** Clerk to inform NPC.

## 9 Draft Town and Parish Charter Consultation

9.1 Cllr Laurence provided an overview of the draft charter. The charter's aim, to provide a framework for the unitary authority and local councils to work together to serve the people of Buckinghamshire, was simple and helpful. As the document was lengthy, the inclusion of a one page summary would be useful. It was unclear how the effectiveness of the charter would be monitored.

**Action:** All Councillors to send their comments to Cllr Laurence in good time to enable her to respond to the consultation on behalf of TPC before the deadline (7.3.21).

## 10 Elections 6 May 2021

10.1 TPC noted the 2021 election timetable:

Monday 22 March	Publication of Notice of Election (local elections)
Thursday 8 April, 4pm	Deadline for receipt of nomination papers
Friday 9 April, 4pm	Names of candidates standing published
Tuesday 27 April	Notice of Poll
Thursday 6 May	Polling Day 7am – 10pm
Thursday 6 May	Verification, 10.15pm
Fri 7 / Sat 8 May	Principal Election Count, followed by the Town and Parish Council Counts.

## 11 Buckinghamshire Council

11.1 Cllr Whyte talked about his ongoing work following the flooding before Christmas. Buckinghamshire Council had gone out to tender for the section 19 enquiry. Section 19 enquiries tended to be quite lengthy. The flood prevention work undertaken by the River Thame Conservation Trust Providing Natural Flood Management schemes for the upper reaches of the River Great Ouse was funded from S106 monies. If successfully and if

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funding could be found, it might be extended at a later date to include the catchment of Claydon/Padbury Brook.

11.2 Cllr Sir Stanier talked about his work to develop the new taxi licencing policy for the county.

### 12 Buckingham and Villages Community Board (B&VCB)

12.1 The Chair confirmed the next B&VCB meeting was on 23 February 2021. Cllr Williamson agreed to attend as well as the Chair.

**Action:** Cllrs Tribe and Williamson to attend the next B&VCB meeting.

### 13 Current and Ongoing Activities

13.1 TPC **noted** the document would be updated again for the next meeting.

**Action:** Clerk to update the current and ongoing activities document.

### 14 Urgent Matters for Reporting and/or the Next Agenda

14.1 The Handi Cart Duo won by the Clerk for TPC had now been delivered.

**Action:** Clerk to find a storage solution.

### 15 Future Meetings

15.1 The next scheduled meeting is on Monday 15 March 2021, at 7pm.

15.2 TPC **approved** the 2021/22 meeting timetable:

Monday 19 April 2021 Parish Council
Annual Parish Meeting Thursday 29 April
Monday 24 May 2021: <ul style="list-style-type: none"><li>• Annual Meeting of the Parish Council</li><li>• Parish Council</li></ul>
Monday 21 June 2021 Parish Council
Monday 19 July 2021 Parish Council
Monday 20 September 2021 Parish Council
Monday 18 October 2021 Parish Council
Monday 15 November 2021 Parish Council
Monday 17 January 2022 Parish Council
Monday 21 February 2022 Parish Council
Monday 21 March 2022 Parish Council

**Meeting closed at:** 8.35 pm.

**Chair's signature**

**Date:**